

## SBVC CURRICULUM COMMITTEE MINUTES

<b>DATE</b> 10-13-08	<b>TIME</b> 2:00 p.m. – 4:30 p.m.	<b>LOCATION</b> <b>B209</b>	<b>MEMBERS</b> Kay Ragan <input checked="" type="checkbox"/> Rebecca Whitfield <input checked="" type="checkbox"/> Achala Chatterjee <input checked="" type="checkbox"/> Haragewen Kinde <input checked="" type="checkbox"/> Scott Rippy <input type="checkbox"/> Diane Hunter <input checked="" type="checkbox"/> Corrina Aleman ( <i>excused</i> ) <input type="checkbox"/> Cindy Parish <input checked="" type="checkbox"/> Patti Wall <input checked="" type="checkbox"/> Nicole Williams <input checked="" type="checkbox"/> Queen Hamilton <input checked="" type="checkbox"/> Kathy Adams <input type="checkbox"/> Mandy Batalo <input checked="" type="checkbox"/> Dan Clauss <input type="checkbox"/> Glenn Drewes <input checked="" type="checkbox"/> JD Dulgeroff <input type="checkbox"/> Jesse Galaviz <input type="checkbox"/> Leticia Hector <input checked="" type="checkbox"/> Dennis Jackson <input checked="" type="checkbox"/> Pat Meech <input type="checkbox"/> Reginald Metu <input checked="" type="checkbox"/> Allen Moore <input checked="" type="checkbox"/> Denise Knight <input checked="" type="checkbox"/> Abier Kasouha <input checked="" type="checkbox"/> Mary Lou Vasquez <input type="checkbox"/>  <b>GUESTS</b> Jack Jackson <input checked="" type="checkbox"/> Carlos Busselle <input checked="" type="checkbox"/> Lydia Zapata <input checked="" type="checkbox"/> Ramona Pires <input checked="" type="checkbox"/> Mike Durrett <input checked="" type="checkbox"/> Mona Jackson <input checked="" type="checkbox"/> Susan Bangasser <input checked="" type="checkbox"/> John Stankaskas <input checked="" type="checkbox"/>
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### DISCUSSION TOPICS

Note from VPI – Members, please make note of the changes you recommend in Curricunet relative to specific courses and bring them to the meeting so that we do not have to wait for the chair to locate what has been written. This is one more way to speed up and energize our meetings. Every discipline has a rep on the Curriculum Committee, given they do not all attend regularly, but it would also speed up the process if you asked to meet with anyone in your division submitting a content review, new course, degree or certificate and take them through the Curricunet process.

1. Call to order: 2:10 p.m.
2. Approval of Minutes: 9/8/08; 9/22/08 (Approved)
3. New Business:
  - a. Please suggest to your faculty that they submit courses/degrees/certificates together so they may be reviewed at the same time. (Closed)
  - b. Attached Files: Do we want advisory minutes/reports attached to courses being reviewed for content review? The committee agreed that said reports and minutes should be attached to courses submitted for content review. (Closed)
  - c. Tech Review: Approval of Courses after suggested corrections have been made, moving these courses into the full curriculum committee queue. The committee agreed that these courses should be moved to the full committee after the corrections have been made. (Closed)
  - d. The committee also discussed the use of complete sentences in the catalog description and schedule description. It was felt that this was good practice and we have been requiring this in the past. We will continue to ask faculty to use complete sentences. (Closed)
4. Old Business:
  - a. Curriculum Presentations:
    - i. Consent Agenda/\*Items to remove from the agenda for discussion
      1. RELIG 100; 100H; 101; 135; 150; 176
      2. SOC 110
      3. SPAN 101
      4. WST 098
      5. Course Deletions: AERO 011; 013; 131B. CRMJUS 040; 041; 042. POLICE 015; 016; 039; 063; 066; 077; Math 285.
      6. Degree/Certificate Modifications: Avionics Technology; Communication Engineering Technology; Electronics Technology; Electric Power Technology.
      7. Non-Consent Agenda: Biotechnology degree/certificate; REALST; REFRIG.
    - b. Other items: Items in the Curriculum Approval Queue.
      1. Non-Credit Course – CHEM 600
      2. See below
5. Next Meeting: **10/27/08** – We hope to be able to review the Spanish curriculum, as well as courses that are reviewed in the next Tech Review.
6. Adjournment: 3:35. Following adjournment of the meeting a dialog, and question and answer period on the subject of SLO's took place.

### MODIFY COURSE

COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
CS 120	HOLD	Committee requests catalog documentation/email from CSU. Department to discuss prereq/equate with CHC. <b>Update from Rebecca: The department was reminded verbally on 9/29/08 that the committee is awaiting documentation.</b>		

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REALST 100	APPROVED		FA09	
REALST 200	APPROVED		FA09	
REALST 205	APPROVED		FA09	
REALST 210	APPROVED		FA09	
REALST 215	APPROVED		FA09	
REFRIG 101	APPROVED	AWAITING CORRESPONDING DEGREE AND CERTIFICATE – SUPPORTING TRANSFER DOCUMENTATION FOR 100-LEVEL COURSES NEEDED. 9.8 UPDATE: DEPT CONFIRMED THEY ARE OBTAINING DOCUMENTS. <b>10.13 DEPT HAS DECIDED TO RE-NUMBER COURSES BELOW 100</b> <b>EQUATE COURSE</b>	FA09	
REFRIG 102	APPROVED	AWAITING CORRESPONDING DEGREE AND CERTIFICATE – SUPPORTING TRANSFER DOCUMENTATION FOR 100-LEVEL COURSES NEEDED. 9.8 UPDATE: DEPT CONFIRMED THEY ARE OBTAINING DOCUMENTS. <b>10.13 DEPT HAS DECIDED TO RE-NUMBER COURSES BELOW 100</b> <b>EQUATE COURSE</b>	FA09	
REFRIG 103	APPROVED	AWAITING CORRESPONDING DEGREE AND CERTIFICATE – SUPPORTING TRANSFER DOCUMENTATION FOR 100-LEVEL COURSES NEEDED. 9.8 UPDATE: DEPT CONFIRMED THEY ARE OBTAINING DOCUMENTS. <b>10.13 DEPT HAS DECIDED TO RE-NUMBER COURSES BELOW 100</b> <b>EQUATE COURSE</b>	FA09	
REFRIG 104	APPROVED	AWAITING CORRESPONDING DEGREE AND CERTIFICATE – SUPPORTING TRANSFER DOCUMENTATION FOR 100-LEVEL COURSES NEEDED. 9.8 UPDATE: DEPT CONFIRMED THEY ARE OBTAINING DOCUMENTS. <b>10.13 DEPT HAS DECIDED TO RE-NUMBER COURSES BELOW 100</b> <b>EQUATE COURSE</b>	FA09	
REFRIG 105	APPROVED	AWAITING CORRESPONDING DEGREE AND CERTIFICATE – SUPPORTING TRANSFER DOCUMENTATION FOR 100-LEVEL COURSES NEEDED. 9.8 UPDATE: DEPT CONFIRMED THEY ARE OBTAINING DOCUMENTS. <b>10.13 DEPT HAS DECIDED TO RE-NUMBER COURSES BELOW 100</b> <b>EQUATE COURSE</b>	FA09	
REFRIG 106	APPROVED	AWAITING CORRESPONDING DEGREE AND CERTIFICATE – SUPPORTING TRANSFER DOCUMENTATION FOR 100-LEVEL COURSES NEEDED. 9.8 UPDATE: DEPT CONFIRMED THEY ARE OBTAINING DOCUMENTS. <b>10.13 DEPT HAS DECIDED TO RE-NUMBER COURSES BELOW 100</b> <b>EQUATE COURSE</b>	FA09	
FRENCH 101	POSTPONED			
RELIG 100	APPROVED		FA09	
RELIG 100H	APPROVED		FA09	
RELIG 101	APPROVED		FA09	
RELIG 135	APPROVED		FA09	
RELIG 150	APPROVED		FA09	
RELIG 176	APPROVED		FA09	
SOC 110	APPROVED		FA09	
SPAN 015	POSTPONED	<b>Update from Rebecca: The department and the dean have been notified verbally on 10/6/08 that we are awaiting submission of the remaining curriculum in order to review.</b>		
SPAN 101	APPROVED		FA09	
SPAN 102	POSTPONED	<b>see update above</b>		
SPAN 104	POSTPONED	<b>see update above</b>		
SPAN 157	POSTPONED	<b>see update above</b>		
WST 098	APPROVED		FA09	
<b>DELETE COURSE</b>				
COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
AERO 011	APPROVED		FA09	
AERO 013	APPROVED		FA09	

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AERO 131B	APPROVED		FA09	
CRMJUS 040	APPROVED		FA09	
CRMJUS 041	APPROVED		FA09	
CRMJUS 042	APPROVED		FA09	
MATH 285	APPROVED		FA09	
POLICE 015	APPROVED		FA09	
POLICE 016	APPROVED		FA09	
POLICE 039	APPROVED		FA09	
POLICE 063	APPROVED		FA09	
POLICE 066	APPROVED		FA09	
POLICE 077	APPROVED		FA09	
TECALC 950	POSTPONED	AWAITING SUBMISSION OF DEGREES/CERTIFICATES		

DISTRIBUTED EDUCATION				
COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
REALST 100	APPROVED		FA09	
REALST 200	APPROVED		FA09	
REALST 205	APPROVED		FA09	
REALST 210	APPROVED		FA09	
REALST 215	APPROVED		FA09	
RELIG 100	APPROVED		FA09	
RELIG 100H	APPROVED		FA09	
RELIG 101	APPROVED		FA09	
RELIG 135	APPROVED		FA09	
RELIG 150	APPROVED		FA09	
RELIG 176	APPROVED		FA09	
SOC 110	APPROVED		FA09	
SPAN 101	APPROVED		FA09	

MODIFY DEGREE				
DEGREE	RESULT	NOTES	EFF DATE	INFO ONLY
AVIONICS	APPROVED		FA09	
BIO TECH	APPROVED		FA09	
COMMUNICATION ENGINEERING	APPROVED		FA09	
ELECTRIC POWER TECHNOLOGY	APPROVED		FA09	
ELECTRONICS TECHNOLOGY	APPROVED		FA09	

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PHARM TECH	HOLD	<b>Update from Rebecca: The instruction office has checked with the System office and the degree must have 18 units. On 10/6/2008 the department advised the committee that it is calling for an advisory committee meeting to determine which new course to add to the degree to bring it up to the required number of units.</b>		
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MODIFY CERTIFICATE				
CERTIFICATE	RESULT	NOTES	EFF DATE	INFO ONLY
AVIONICS	APPROVED		FA09	
BIO TECH	APPROVED		FA09	
COMMUNICATION ENGINEERING	APPROVED		FA09	
ELECTRIC POWER TECHNOLOGY	APPROVED		FA09	
ELECTRONICS TECHNOLOGY	APPROVED		FA09	